

LAW LIBRARY

OPERATION AND MISSION

The Board of Trustees of the Johnson County Law Library is to make available to judges, attorneys, County officials, and all citizens of the County outstanding legal resources and services that will enable users to perform at the highest level of research and practice. The Board of Trustees consists of two judges from the District Court and three members of the Johnson County Bar Association. The library provides substantial services to pro se members of the general public.

INTERACTION AND ADJACENCIES

- District Court
- District Attorney
- General Public
- Clerk of the District Court
- District Court Trustee
- Facilities Management

FACTORS INFLUENCING CHANGE

- Space requirements will increase in proportion to the annual accumulation of legal research materials, continued growth in pro se or self represented activity, and overall growth of the court.
- Increasing use of computer assisted legal research services such as Lexis and Westlaw, continue to impact Law Library operations and equipment requirements. It is expected, however, that through the master planning period (15 years) the library will continue to rely primarily on legal research materials in print format.

SPECIAL NEEDS

- Provision of structural and HVAC systems consistent with library requirements.
- Access to the Law Library by attorneys outside the regular operating hours of 8:00 am to 5:00 pm Monday through Friday.

CURRENT CONDITIONS

The Law Library is located in the main Courthouse in downtown Olathe. Although moved to the current location in 1997, the library is now crowded with limited options for expansion. The library uses off-site storage to accommodate growth at the library location.



JOHNSON COUNTY STRATEGIC FACILITIES MASTER PLAN

SPACE NEEDS ASSESSMENT: Law Library

Current Space: Sq. Ft.

Current Space:		Sq. Ft.		2008 Needs			2013 Needs			2018 Needs			2023 Needs			
Spaces	Applied Design Standard		Net Unit Sq.Ft.	Gross Factor	No.	Total Net Sq.Ft.	Total Dept. Gross Sq.Ft.	No.	Total Net Sq.Ft.	Total Dept. Gross Sq.Ft.	No.	Total Net Sq.Ft.	Total Dept. Gross Sq.Ft.	No.	Total Net Sq.Ft.	Total Dept. Gross Sq.Ft.
	Room Std.	Description														
County Courthouse																
SPT SPACE																
Coffee Station - 1 @ 48	BRK-001	Break -Coffee Bar 48 SF	48	1.35	1	48	65	1	48	65	1	48	65	1	48	65
Small Conference Room - 1 @ 320	CNF-012	12 Pers Conf Room 300 SF	300	1.35	1	300	405	1	300	405	1	300	405	1	300	405
Reader/Printer and Cabinets - 1 @ 50	ELEQ00030	Tech Equip Room 30 SF	30	1.35	1	30	41	1	30	41	1	30	41	1	30	41
Periodical Racks - 1 @ 100	LIBRY00100	10 Unit Library 100 SF	100	1.35	1	100	135	1	100	135	1	100	135	1	100	135
Open Stack Area Library Stacks - 165 @ 9	LIBRYUNIT	Library Shlf Unit w/circ	9	1.35	165	1,485	2,005	185	1,665	2,248	205	1,845	2,491	200	1,800	2,430
Study Tables - 6 @ 84	PAT-SIT	Pub Access Single Sitting	30	1.35	18	540	729	18	540	729	18	540	729	18	540	729
Phone Booths - 2 @ 35	PAT-SIT	Pub Access Single Sitting	30	1.35	2	60	81	2	60	81	2	60	81	2	60	81
Counter and Queuing Area - 1 @ 140	REC-0004	Reception Area 120 SF	120	1.35	1	120	162	1	120	162	1	120	162	1	120	162
Archives - 15 @ 9	ST-BKCS	Storage - Bookcase Unit	9	1.35	15	135	182	20	180	243	25	225	304	30	270	365
Copy/Fax/Printer Station - 2 @ 35	WKCP00040	Work/Copy/Eq Area 40 SF	40	1.35	2	80	108	2	80	108	2	80	108	2	80	108
Document Work Room (Copier, Fax, Layout table,	WKCP00200	Work/Copy/Eq Area 200 SF	200	1.35	1	200	270	1	200	270	1	200	270	1	200	270
Pro Se Information/Work Area - 1 @ 216	WKCP00200	Work/Copy/Eq Area 200 SF	200	1.35	1	200	270	1	200	270	1	200	270	1	200	270
Private Document Review Rooms	INTRV0080	Interview Room 80 SF	80	1.35	2	160	216	2	160	216	2	160	216	2	160	216
Large Conference Room 1 @ 480	CNF-020	20 Pers Conf Room 500 SF	500	1.35	1	500	675	1	500	675	1	500	675	1	500	675
Document Staging Room (Shelving and Layout Ta	WKCP00200	Work/Copy/Eq Area 200 SF	200	1.35	1	200	270	1	200	270	1	200	270	1	200	270
Private Attorney's Workroom @ 384	WS05	WS Typ 05 - CARREL 30 SF	30	1.40	12	360	504	12	360	504	12	360	504	12	360	504
Conference Room 1 @ 384	CNF-014	14 Pers Conf Room 350 SF	350	1.35	1	350	473	1	350	473	1	350	473	1	350	473
Bar Association Work Room (Printer, copier, cont	WKCP00200	Work/Copy/Eq Area 200 SF	200	1.35	1	200	270	1	200	270	1	200	270	1	200	270
General Storage Rooms (Lockable Space) 4 @ 60S	STOR00050	Storage Room 50 SF	50	1.35	4	200	270	4	200	270	4	200	270	4	200	270
Public Copy Room	WKCP00120	Work/Copy/Eq Area 120 SF	120	1.35	1	120	162	1	120	162	1	120	162	1	120	162
		TOTAL:			232	5,388	7,292	257	5,613	7,596	282	5,838	7,899	282	5,838	7,899
STAFF																
Director	POFC0180	Private Office 180 SF	180	1.35	1	180	243	1	180	243	1	180	243	1	180	243
Clerks (Staff Work Room)	WS01	WS Typ. 01 53 SF	53	1.40	2	105	147	3	158	221	3	158	221	5	263	368
Assistant Librarian	POFC0100	Private Office 100 SF	100	1.35	1	100	135	1	100	135	1	100	135	2	200	270
		TOTAL:			4	385	525	5	438	599	5	438	599	8	643	881
		BUILDING TOTALS:				5,773	7,817		6,051	8,194		6,276	8,498		6,481	8,780
Contingency Space Allowance (1% per year)										410		850			1,317	
TOTAL REQUIRED						5,773	7,817		6,051	8,604		6,276	9,348		6,481	10,097